

# Wilkinson & Associates Contractor Timesheet



<b>Timesheet Number</b>	
<b>Contractor Name</b>	
<b>Ltd Company Name</b>	
<b>Month</b>	

Week 1	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
Date								
Days Worked								

Week 2	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
Date								
Days Worked								

Week 3	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
Date								
Days Worked								

Week 4	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
Date								
Days Worked								

Week 5	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
Date								
Days Worked								

Total Number of Days worked this month	
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**Instructions:**

Please see the instructions tab for correct procedure in the completion of your Timesheet

<p><b>Contractor:</b> I confirm that the above information is an accurate record of the time which I have spent working on this assignment for the period indicated.</p>	
<b>Contractor Signature</b>	<b>Date</b>
<b>Print Name</b>	<b>Date</b>

<p><b>Client:</b> I confirm that I am duly authorised to sign this Timesheet and that my signature constitutes acceptance of the contractor's services for the hours indicated above. I agree to the terms and conditions for this assignment which I have received, read and accepted.</p>	
<b>Client Signature</b>	<b>Date</b>
<b>Company Name: Print Name</b>	<b>Date</b>